

Walbro

JOB POSTING

Posting Number 18-007
Dates Posted 6/18/18-6/25/18
Position Title QA Supervisor
Grade Level E5
Position Reports to Quality Manager
Department, Location Cass City, Michigan

Job Summary

The Quality Assurance (QA) Supervisor reports to the Quality Manager. This position supervises the facility's visual and electronic, electrical and mechanical inspection and testing of parts and products.

Duties and Requirements of the Job

- Supervises the facility's visual and electronic, electrical and mechanical inspection and testing of parts and products.
- Develops and implements in-process tests and controls to meet and maintain minimum defect levels.
- Plans day-to-day departmental operations.
- Ensures policies, programs, plans, procedures and practices are carried out consistently and accurately. Audits work records and documentation for accuracy, to conduct analysis of trends and to produce forecasts.
- Evaluates and recommends changes in methods, sampling techniques and control procedures and process.
- Acts as liaison with other departments including production, engineering and sales.
- Estimates personnel needs and develops work methods to accomplish assigned work.
- Prepares error, spoilage and salvage reports.
- Serves as plant representative for quality systems and ensures compliance with governmental regulations.
- Performs such individual assignments as the supervisor may direct; establishes and maintains effective work relationships within the department, the Corporation and the community; and maintains the professional competence, knowledge and skill necessary for the satisfactory performance of all assigned responsibilities.
- Performs those administrative activities necessary for the effective management of the department, including provision for the selection and development of employees, pay administration, budget administration, employee safety, employee counseling and motivation, organization goals and objectives, and planning, organizing, integrating, and measuring the work performed within the department and ensures adequate and continuous control is exercised over the activities affecting quality.

Required Training, Knowledge and Experience

- High School Diploma or equivalent; Bachelor's Degree in engineering or engineering technology preferred
- Accreditation as a Certified Quality Engineer (CQE) preferred
- Some experience testing production or manufacturing processes
- Ability to effectively present information and respond to questions from groups of managers
- Computer, communication and training skills

If you are interested and meet the minimum requirements of this job opportunity, please contact your local Human Resources department to obtain a job posting application

Walbro is an Equal Employment Opportunity Employer.

The Company does not discriminate on the basis of a person's race, religion, color, age, sex, national origin, disability, veteran status, pregnancy, or other protected grounds in recruiting, hiring, training, promotion, or conditions of employment.